

**From:** [Neff, Jennifer](#)  
**To:** [Gleissner, Philip](#); [Peterson, Derek](#)  
**Cc:** [Podalsky, Laura](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** Russian 2850 and Slavic 4595  
**Date:** Friday, November 3, 2023 4:17:00 PM  
**Attachments:** [image001.png](#)

---

Good afternoon,

On Wednesday, October 25<sup>th</sup>, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed new course proposals for Russian 2850 and Slavic 4595. Please find below the Subcommittee's feedback for these courses.

- Russian 2850 – unanimously approved with four recommendations and one comment:
  - Comment: The Subcommittee notes that a more detailed description of the discussion pods would be helpful in communicating what is expected of students. Additionally, the Subcommittee believes it would be beneficial for the department to state whether these pods will be done in class or outside of class. [Syllabus pg. 5]
  - *Recommendation:* The Subcommittee recommends rewording the statement regarding GEN Foundation fulfillment to convey that, for individual students, the course can fulfill either the GEN Foundation Historical and Cultural Studies or Race, Ethnicity, and Gender Diversity, as students cannot count their Foundations courses in more than one category. [Syllabus pg. 3]
  - *Recommendation:* If the Key Terms and Topics Comprehension Quiz and the Midterm Quiz are the same assignment, the Subcommittee recommends aligning their names on the course calendar and the list of assignments under “How your grade is calculated”. If they are intended to be separate assignments, the Subcommittee recommends that the department include each one in both the course calendar and the list of assignments. [Syllabus pgs. 7 & 15]
  - *Recommendation:* The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pg. 11-12]
  - *Recommendation:* The Subcommittee recommends that the department use the most recent version of the mental health statement if it wishes to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pg. 11]
- Slavic 4595 – unanimously approved with two recommendations:
  - Note: The staff in the ASCCAS office noticed that the course number in the syllabus does not match the one in the course request form and they have fixed that discrepancy.
  - Recommendation: The Subcommittee recommends removing the D- on the grading scale and changing the letter grade “F” to “E”, per the faculty rule on grades and marks. [Syllabus pg. 5]

Recommendation: The Subcommittee recommends listing the grade distribution before the other grading details followed by the delineation of the assessments and the criteria, as the committee found the current structure unusual and difficult for students to follow. [Syllabus pg. 5]

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught.

Russian 2850 will continue through the approval process to the Race, Ethnicity and Gender Diversity Subcommittee of the ASC Curriculum Committee and Slavic 4595 will continue through the approval process to the Themes Subcommittee of the ASC Curriculum Committee.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A&H2 Subcommittee; cc'd on this e-mail), or me.

Best,  
Jennifer



**THE OHIO STATE UNIVERSITY**

**Jennifer Neff**

Curriculum and Assessment Assistant

**The Ohio State University**

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / [ascas.osu.edu](http://ascas.osu.edu)

Pronouns: she/her/hers